



Scrap Metal Recycling Association of NZ

51<sup>st</sup> AGM and Convention

25—26 July 2019

Sudima Christchurch Airport Hotel

## DELEGATE REGISTRATION

Please complete one form per person

### STEP 1: Registration Name & Details

Name

\_\_\_\_\_ (as you wish it to appear on your name badge)

Company

Phone: \_\_\_\_\_

SMRANZ Member? YES  NO

Mobile: \_\_\_\_\_

Email Address

Special diet? Vegetarian  Vegan  Other (please explain) \_\_\_\_\_

### STEP 2: Select Your Events - Optional Day One Workshops

*Thursday, 25 July—Practical Workshops These are optional workshops and can be registered for separately by people not attending the convention or added to your convention registration (page 3)*

	Member \$99 inc GST	Non-Member \$129 inc GST
<b>Metals Identification</b> 9:30 am to 3:00 pm – Metalcorp NZ Ltd, Hornby Bryan Hunter of member company Western Recycling will lead this workshop with member company Metalcorp acting as host. This course is aimed at supervisors and managers and will discuss the newer, challenging materials coming through yards and how to recover them. ***You must make your own transport arrangements to Metalcorp if attending this workshop.***		
	Member \$69 inc GST	Non-Member \$99 inc GST
<b>Asbestos Management in Scrap Yards</b> 4:00 pm to 5:00 pm, Tasman 2 Conference Room On the recommendation of member company Macaulay Metals, we've commissioned SQN Consulting to deliver this practical workshop on asbestos management. Limited to 25 participants, each participant will receive a guide book for future use at their yard		

# STEP 3: Select Your Convention Events

Thursday 25<sup>th</sup> July

Tick Here \*

		Sponsor:	
6.00pm - 9.00pm	'Suppliers Showcase' Opening Night Reception		

Friday 26<sup>th</sup> July

9.00am - 10.00am	<b>Workshop 1: Managing your environment</b> <i>Rob Walton and Alasdair Urquart of member company Metalman will talk about the common environmental issues that all scrap yards face. If we want to be recognised as an industry that helps the environment through diverting materials from landfill, we must also manage our sites to a high standard</i>		
10.00am - 10.30am	Morning Tea	Sponsor: 	
10.30am - 11.30am	<b>Workshop 2: Managing the challenges of staff</b> <i>Melicia Clough and Lisa Burdes of the Canterbury Employers' Chamber of Commerce will give you practical techniques to manage workplace relations including communicating (it's a two-way street), health &amp; safety, and working with staff from other cultures</i>		
11.30am - 12.30pm	<b>Workshop 3: News gathering</b> <i>Members of the Board and the General Manager will facilitate small group discussions to find out what our members are doing in their communities. Stories help us to promote the industry; these stories must come from you</i>		
12.45pm - 2.30 pm	<b>Working Lunch—Annual General Meeting</b> <i>The AGM will be held during a sit-down lunch. The re-branding of the Association will be a major agenda item. The AGM is for members only.</i>		
2:45pm - 3.45pm	<b>Workshop 4: The role of metals in the circular economy</b> <i>Nigel Clarke of the Ministry for the Environment will talk about the role of metals recycling in the New Zealand economy and update members on the Ministry's review of the Waste Minimisation Act</i>		
3.45pm - 4.15pm	Afternoon Tea	Sponsor: 	
4.15 pm - 5.15pm	<b>Workshop 5: "Smoke without ire—how to stop your reputation going up in flames"</b> <i>Gareth Richards, Communications Manager for the Ravensdown Fertiliser Co-operative will talk about incident communications and maintaining relationships with your neighbours as he explains how the company pulled through a fire in 2018 with its reputation enhanced</i>		
6.00pm - 9.00pm	'Meet the Market' Closing Reception	Sponsor: 	

\* By indicating your attendance, you help us with the catering order; accurate numbers help us to control costs

## STEP 4: Select Your Convention Registration

<i>Convention Registration</i>	'Suppliers Showcase'	Convention Workshops	Annual General Meeting	"Meet the Market"	Cost Per Delegate (inc. GST)	Your Selection
SMRANZ Member	Yes	Yes	Yes	Yes	\$325.00	
SMRANZ Non Member	Yes	Yes	No*	Yes	\$625.00	

\* Non-members are not eligible to attend the AGM working lunch. For non-members, their lunch will be served in the exhibition hall

### Are you bringing a Partner?

*This registration is intended for the partner of delegates from member companies who are not involved in the day-to-day running of the business.*

YES  NO

*Admittance to social functions only. Cost \$100.00*

**Partner Name** \_\_\_\_\_

*(as you wish it to appear on the name badge)*

### Late Registration Fees

Registrations must be received by 10 July 2019. If you submit a registration form after this deadline, and we have space to accommodate you, we will add an additional charge of \$50.00 to your booking to cover administration.

### Swing Magnet Orders—Members Only

Members can purchase swing magnets from the Association at any time, but add them to your Convention registration now and they will be packed and ready for you to pick up at the Registration desk—saving shipping charges.



**Orders up to 20:** \$5.00 inc GST each

**Orders of 20 or more:** \$4.60 inc GST each

I'll order \_\_\_\_\_ magnets and will pick up at the Convention

## STEP 5: Making Payment

Payment is due at the time of registration –please indicate below how you would like to pay

**Payment Method: Direct Credit**

*(please tick)*

*Please make payment upon invoice to 03-0502-0608753-000*

**Credit Card—Mastercard or Visa only, please**

*Please complete the following or phone the office with this information:*

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

Card Expiry: \_\_\_\_ / \_\_\_\_ CVV Code: \_\_\_\_\_ (3 digit number on back of card)

**Cheque**

*Please make cheques payable to the 'Scrap Metal Recycling Association of NZ'  
and post to PO Box 16 0020, Christchurch 8441*

### Registrations due by 10 July 2019

Please complete all pages and return them by one of the following methods:

**EMAIL** admin@scrapmetal.org.nz

**POST** P O Box 160020, Hornby Christchurch 8441

## The Fine Print:

1. Registration fees do not include the cost for your accommodation
2. Accommodation must be booked directly with the Sudima Hotel Christchurch Airport on [www.sudimahotels.com](http://www.sudimahotels.com) using the promo code SMRA
3. The conference room rate of \$189 per night (single or double occupancy) is only guaranteed if you book before 25 June 2019, subject to room availability
4. Refunds can only be given for cancellations received before the 1 July 2019
5. Attendees will be responsible for any costs incurred for damages as a result of their actions
6. The Association and the Sudima Christchurch Airport Hotel reserve the right to refuse service to any delegate deemed to be intoxicated or acting in an inappropriate manner
7. There is free parking on the property for all conference delegates
8. REMINDER: If participating in the metals identification workshop at Metalcorp, you must make your own transport arrangements

Signature: \_\_\_\_\_